



# The Methodist Church

## PERSON SPECIFICATION

**Post: Pastoral Worker – Part-time**

Lay Employee in the Alderley Edge and Knutsford Circuit, based at Knutsford Methodist Church

Attributes	Essential	Desirable	Method of Assessment
<b>Education &amp; Training</b>	Educated to GCSE level or equivalent.	Educated to degree level or an equivalent qualification	Q
<b>Proven Ability</b>	Experience of having worked in a pastoral care environment, which should include some direct involvement with care for the elderly	Relevant professional qualification	A, I
	Evidence of the ability to organise successful and practical initiatives, which meet the needs of key vulnerable groups.		A, I
<b>Special Knowledge &amp; Skills</b>	Experience of having worked effectively and sensitively with the bereaved	Relevant specialist bereavement training	A, I
	Competent IT skills and the ability to use communication apps,(zoom etc).	Experience with IT applications designed specifically for the elderly	A, I
<b>Special Qualities or Aptitudes</b>	A mature Christian measured by depth of		A, I

	faith/spirituality, not by age		
	An excellent and sensitive communicator, both verbally and in writing, with a particular emphasis in communicating and encouraging older people and those with physical disabilities or dementia.		A, I
	Administratively competent, with the ability to recruit, train, motivate and supervise the work of volunteers		A, I
	Good time management skills and the proven ability to prioritise work effectively, within the context of multiple demands on a part-time role		I
	Able to handle sensitive personal information with complete confidentiality		I
	Clear evidence of being a 'team player', particularly in support of other KMC staff roles		A, I
<b>Any Other Requirements</b>	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application